

Registration Statement
Alberta Corporation Registering Extra-Provincially in British Columbia

Submitting Party Information

(Required information: the submitting party may be a firm (company) or an individual; the name and address must be provided)

Company Name **OR** Last Name, First Name

Mailing Address: Box/Street, City/Town, Province/State, Country and Postal/Zip Code

Telephone Number, including area code

E-mail Address

Alberta Corporation Registration Information

Name of Corporation *(required)*

Alberta Corporate Access Number *(required)*

Alberta Registration Date *(required)*

Extra-Provincial Registration Information in British Columbia

Extra-Provincial Assumed Name *(to be completed only when the name of the corporation cannot be used in BC)*

Name Request Number (NR), if obtained

Federal Business Number (BN9), if obtained

Head Office Address Information

(Required information: Both the mailing and delivery addresses may be inside or outside of BC. Both addresses must be supplied.)

Head Office Mailing Address *(can be a post office box):* Street, City/Town, Province/State, Country, and Postal/Zip Code

Head Office Delivery Address *(must be a physical address):* Street, City/Town, Province/State, Country and Postal/Zip Code

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British Columbia Attorney for Service

(Required Information: One or more must be appointed. The attorney may be an individual resident in BC or a company incorporated in BC. Both the attorney mailing and delivery addresses must be supplied.)

(1)

Last Name

First Name

Middle Name, if any

OR Company Name

Attorney Mailing Address *(must be in BC; can be a post office box):* Box/Street, City, Province, Country and Postal Code

Attorney Delivery Address *(must be a physical location in BC):* Street, City, Province, Country and Postal Code

(2)

Last Name

First Name

Middle Name, if any

OR Company Name

Attorney Mailing Address *(must be in BC; can be a post office box):* Box/Street, City, Province, Country and Postal Code

Attorney Delivery Address *(must be a physical location in BC):* Street, City, Province, Country and Postal Code

Note: Confirmation of the registration in British Columbia will be issued by the British Columbia registrar.

Name of Authorized Signing Authority (Authorized Representative)

Signature

Title (Relationship to Corporation)

Date Signed

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INSTRUCTIONS

This form is used to complete the extra-provincial registration of an Alberta corporation in British Columbia in compliance with the provisions of the Trade, Investment and Labour Mobility Agreement (TILMA).

Submitting Party Information

- Enter the name, complete mailing address and telephone number of the submitting party. The submitting party may be a firm (company) or an individual.

Alberta Corporation Registration Information

- Enter the name of the corporation.
- Enter the Alberta corporate access number.
- Enter the date of registration in Alberta.

Extra-Provincial Registration Information in British Columbia

- Enter the extra-provincial assumed name, if applicable.
- Enter the extra-provincial name request number, if obtained.
- Enter the federal business number, if obtained.

Head Office Address Information

- Enter the mailing address of the head office. The mailing address may be inside or outside of BC and may be a post office box.
- Enter the delivery address of the head office. The delivery address may be inside or outside of BC. It must be accessible to the public from 9:00 am to 4:00 pm on business days. The delivery address cannot be a post office box.

British Columbia Attorney for Service

- Enter the full name of attorney. The attorney may be an individual resident in BC **or** a company incorporated in BC. One or more attorneys must be appointed. Enter each attorney separately.
- Enter the full attorney mailing address. The mailing address must be in BC and can be a post office box.
- Enter the full attorney delivery address. The location must be in BC and accessible to the public from 9:00 am to 4:00 pm on business days. The delivery address cannot be a post office box.

The form must include:

- The name of the authorized signing authority (authorized representative)
- Title (relationship to corporation)
- Signature
- Date signed
- \$30.00 Name Examination fee. Make cheque payable to the Minister of Finance of Alberta. (Name Examination fee is not required when the extra-provincial Name Request Number is provided on the form.)

Corporate Registry Mailing Address

Corporate Registry
Service Alberta
PO Box 1007 Station Main
Edmonton, Alberta T5J 4W6

Corporate Registry Contact Information

(780) 427-7013 (Edmonton area callers)
310-000 followed by 427-7013 (toll-free outside
Edmonton)